

Fremont Union High School District  
260 Day Employee Classified Work Year Calendar  
2024-2025

Employee Information					
First Name:		Last Name:		Site:	
Position:		Start Date:		End Date:	
Start Time:	End Time:	Lunch:	Break:	Break:	
Employee Comments:			Manager Comments:		

**Please complete the calendar by marking the following:**  
 \*One Float Day (F) – may be used after 6 months of service \*Tentative Vacation Days (V) \* One Non-Duty Day (N)

July 2024 22					August 2024 22					September 2024 20					October 2024 23					LEGEND	
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F		
1	2	3	4 H	5				1	2	2 H	3	4	5	6		1	2	3	4	NON-STUDENT DAY	
8	9	10	11	12	5	6	7	8	9	9	10	11	12	13	7	8	9	10	11	PAID HOLIDAY (H)	
15	16	17	18	19	12	13	14	15	16	16	17	18	19	20	14	15	16	17	18	FIRST WORK DAY	
22	23	24	25	26	19	20	21	22	23	23	24	25	26	27	21	22	23	24	25	LAST WORK DAY	
29	30	31			26	27	28	29	30	30					28	29	30	31		REQUIRED VACATION DAY (V)	
November 2024 18					December 2024 17					January 2025 21					February 2025 18					PAID DAYS	
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	WORK DAYS	245
				1	2	3	4	5	6			1 H	2	3	3	4	5	6	7	HOLIDAYS	16
4	5	6	7	8	9	10	11	12	13	6	7	8	9	10	10	11	12	13	14	ADDED ND DAYS	1
11 H	12	13	14	15	16	17	18	19	20	13	14	15	16	17	17 H	18 H	19	20	21	TOTAL PAID DAYS	260
18	19	20	21	22	23	24 H	25 H	26 H	27 V	20 H	21	22	23	24	24	25	26	27	28	VACATION ACCRUAL	
25	26	27	28 H	29 H	30 H	31 H				27	28	29	30	31						DAYS PER YEAR	
																				DAYS PER MONTH	
March 2025 21					April 2025 22					May 2025 21					June 2025 20					VACATION INCREASE	
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	YEAR 6	
3	4	5	6	7		1	2	3	4				1	2	2	3	4	5	6	YEAR 11	
10	11	12	13	14	7	8	9	10	11	5	6	7	8	9	9	10	11	12	13		
17	18	19	20	21	14	15	16	17	18	12	13	14	15	16	16	17	18	19 H	20		
24	25	26	27	28	21	22	23	24	25	19	20	21	22	23	23	24	25	26	27		
31					28	29	30			26 H	27	28	29	30	30					SCHEDULED FLOAT DAY	

Employee Signature

Executive Assistant Signature

Supervisor Signature

- CALENDARS DUE TO PRINCIPAL/SUPERVISOR: MAY 10, 2024 -

- CALENDARS DUE TO HUMAN RESOURCES: JUNE 14, 2024 -

Prior to June 1st, the Supervisor and employee will meet and consult, if needed.

The Employee, Supervisor, and the Executive Assistant should each keep a copy of this calendar.