

Fremont Union High School District
 197 Day Foods Employee Classified Work Year Calendar
 2024-2025

Employee Information					
First Name:		Last Name:		Site:	
Position:		Start Date:		End Date:	
Start Time:	End Time:	Lunch:	Break:	Break:	
Employee Comments:			Manager Comments:		

Please complete the calendar by marking the following:

*One Float Day (F) – may be used after 6 months of service *Two Vacation Days (V)

July 2024					August 2024					September 2024					October 2024					LEGEND	
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	NON-DUTY DAY (N)	
1	2	3	4	5				1	2	2	3	4	5	6		1	2	3	4	PAID HOLIDAY (H)	
										9	10	11	12	13	7	8	9	10	11	FIRST WORK DAY	
										16	17	18	19	20	14	15	16	17	18	LAST WORK DAY	
								15	16	23	24	25	26	27	21	22	23	24	25	PAID DAYS	
					19	20	21	22	23	30					28	29	30	31		WORK DAYS	183
					26	27	28	29	30											HOLIDAYS	14
																				TOTAL PAID DAYS	197
																				VACATION ACCRUAL	
November 2024					December 2024					January 2025					February 2025					DAYS PER YEAR	
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	DAYS PER MONTH	
				1	2	3	4	5	6			1	2	3	3	4	5	6	7	VACATION INCREASE	
					9	10	11	12	13	6	7	8	9	10	10	11	12	13	14	YEAR 6	
					16	17	18	19	20	13	14	15	16	17	17	18	19	20	21	YEAR 11	
					23	24	25	26	27	20	21	22	23	24	24	25	26	27	28	SCHEDULED FLOAT DAY	
					N	H	H	H	N	H											
					H	H				27	28	29	30	31							
March 2025					April 2025					May 2025					June 2025						
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F		
3	4	5	6	7		1	2	3	4				1	2	2	3	4	5	6		
					7	8	9	10	11	5	6	7	8	9							
					14	15	16	17	18	12	13	14	15	16							
					N	N	N	N	N	19	20	21	22	23							
					24	25	26	27	28	26	27	28	29	30	23	24	25	26	27		
					31					H											
					28	29	30								30						

Employee Signature

Executive Assistant Signature

Supervisor Signature

- CALENDARS DUE TO PRINCIPAL/SUPERVISOR: MAY 10, 2024 -

- CALENDARS DUE TO HUMAN RESOURCES: JUNE 14, 2024 -

Prior to June 1st, the Supervisor and employee will meet and consult, if needed.

The Employee, Supervisor, and the Executive Assistant should each keep a copy of this calendar.