

Fremont Union High School District  
239 Day Student Based Employee Classified Work Year Calendar  
2024-2025

Employee Information					
First Name:		Last Name:		Site:	
Position:		Start Date:		End Date:	
Start Time:	End Time:	Lunch:	Break:	Break:	
Employee Comments:			Manager Comments:		

**Please complete the calendar by marking the following:**

\*One Float Day (F) – may be used after 6 months of service    \*Tentative Vacation Days (V)

July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	January 2025	February 2025	March 2025	April 2025	May 2025	June 2025	LEGEND
M T W T F 1 2 3 4 5 8 9 10 11 12 15 16 17 18 19 22 23 24 25 26 29 30 31	M T W T F 1 2 5 6 7 8 9 12 13 14 15 16 19 20 21 22 23 26 27 28 29 30	M T W T F 2 3 4 5 6 9 10 11 12 13 16 17 18 19 20 23 24 25 26 27 30	M T W T F 1 2 3 4 7 8 9 10 11 14 15 16 17 18 21 22 23 24 25 28 29 30 31	M T W T F 1 4 5 6 7 8 11 12 13 14 15 18 19 20 21 22 25 26 27 28 29	M T W T F 2 3 4 5 6 9 10 11 12 13 16 17 18 19 20 23 24 25 26 27 30 31	M T W T F 1 2 3 6 7 8 9 10 13 14 15 16 17 20 21 22 23 24 27 28 29 30 31	M T W T F 3 4 5 6 7 10 11 12 13 14 17 18 19 20 21 24 25 26 27 28	M T W T F 3 4 5 6 7 10 11 12 13 14 17 18 19 20 21 24 25 26 27 28 31	M T W T F 1 2 3 4 7 8 9 10 11 14 15 16 17 18 21 22 23 24 25 28 29 30	M T W T F 1 2 5 6 7 8 9 12 13 14 15 16 19 20 21 22 23 26 27 28 29 30	M T W T F 2 3 4 5 6 9 10 11 12 13 16 17 18 19 20 23 24 25 26 27 30	<b>NON-DUTY DAY (N)</b> <span style="background-color: #d9ead3; border: 1px solid black; display: inline-block; width: 10px; height: 10px;"></span>
												<b>PAID HOLIDAY (H)</b> <span style="background-color: #d9ead3; border: 1px solid black; display: inline-block; width: 10px; height: 10px;"></span>
												<b>FIRST WORK DAY</b> <span style="background-color: #d9ead3; border: 1px solid black; display: inline-block; width: 10px; height: 10px;"></span>
												<b>LAST WORK DAY</b> <span style="background-color: #d9ead3; border: 1px solid black; display: inline-block; width: 10px; height: 10px;"></span>
												<b>FLEXIBLE DAY</b> <span style="background-color: #d9ead3; border: 1px solid black; display: inline-block; width: 10px; height: 10px;"></span>
												<b>REQUIRED VACATION DAY (V)</b> <span style="background-color: #d9ead3; border: 1px solid black; display: inline-block; width: 10px; height: 10px;"></span>
<b>PAID DAYS</b>												
WORK DAYS											224	
HOLIDAYS											15	
TOTAL PAID DAYS											239	
<b>VACATION ACCRUAL</b>												
DAYS PER YEAR												
DAYS PER MONTH												
<b>VACATION INCREASE</b>												
YEAR 6												
YEAR 11												
<b>SCHEDULED FLOAT DAY</b>												

Employee Signature

Executive Assistant Signature

Supervisor Signature

- CALENDARS DUE TO PRINCIPAL/SUPERVISOR: MAY 10, 2024 -

- CALENDARS DUE TO HUMAN RESOURCES: JUNE 14, 2024 -

Prior to June 1st, the Supervisor and employee will meet and consult, if needed.

The Employee, Supervisor, and the Executive Assistant should each keep a copy of this calendar.