

FREMONT UNION HIGH SCHOOL DISTRICT



STUDENT RESPONSIBLE USE GUIDELINES

Please read and discuss the provisions of these Terms and Conditions with your child. When you and your child have accepted and signed this document it becomes a legally binding document. Please return the last page once you have signed it to your school. To find out more about FUHSD's Responsible Use Guidelines and student technology use please visit <http://fuhsd.org/technology>

TERMS AND CONDITIONS

FUHSD technology resources and tools are provided to support curriculum, courses and assignments and should be used primarily to support them. FUHSD believes that providing access to technology is beneficial to student learning. By ensuring that technology is used appropriately, students must abide by the following terms and conditions:

1. Security

Students shall not impair the security of FUHSD technology resources. Students are provided personal accounts for all services provided by the district. Students are expected to keep their account information private including:

- a. **Passwords:** students shall not share passwords and should update them regularly to protect their account
- b. **Sharing:** students shall not share personal accounts with others students, with or without the permission of the other student. Teachers may create group shared accounts for classroom purposes to avoid sharing personal accounts between students.
- c. **Intrusion:** students shall immediately inform an administrator if they believe their account or another student's account has been compromised

2. Directed Use

Students may use district or personal technology resources when instructed to do

so by a teacher or during self-directed learning in locations that support it (eg: library, study room, etc). If in doubt, please ask your teacher.

3. Appropriate Use

File, email, and other services are intended to aid students in learning activities. Students making use of technology in FUHSD are expected to be courteous to other users and take care of equipment. Some examples of appropriate student technology use include:

- a. The creation of files, projects, videos, Web pages, podcasts or other student generated work using network resources in support of school related work and educational research;
- b. The participation in online learning and collaboration environments (such as blogs, wikis, bulletin boards, social networking sites, groups) and the creation of digital content (such as podcasts, e-mail and Web pages) that support school related work and/or educational research;
- c. The online publication of original student work, whether publically viewable or protected from public view. Sources outside the classroom or school must be cited appropriately;
- d. The student use of the network for incidental personal use in accordance with all district policies and guidelines;
- e. The connection of student-owned electronic devices to the district network after checking with district staff. Students are reminded that the connection of any personal electronic device to the District's network is subject to all guidelines in this document.

4. Inappropriate Use

District technology resources are shared amongst all students and staff at FUHSD. Use of these resources is a privilege and FUHSD expects students to use them responsibly. Shared resources and tools are provided primarily for educational purposes. While incidental personal use is acceptable, students must restrict these to activities that won't negatively impact bandwidth or computer availability for others. Some examples of unacceptable technology or network use by students include but are not limited to:

- a. Playing games or online gaming (e.g.: Farmville, Call of Duty, or multiplayer games) unless approved by your teacher.
- b. Installing software on district equipment without permission of your teacher
- c. Downloading, or use of, non-approved files, including games, multimedia, applications, operating systems or any other content in violation of district policies or copyright laws.
- d. Viewing, downloading or sharing obscene, pornographic or other offensive or copyrighted material;

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- e. Engaging in hacking on the network or intentionally introducing malicious code into the district network;
- f. Attempts (successful or not) to gain unauthorized access to district resources;
- g. Attaching unauthorized and/or unapproved electronic devices to district resources;
- h. Using tools designed to bypass or disable district safeguards and monitoring services, such as content filters and security tools;
- i. Using tools to hide a student's identity or IP address;
- j. Recording or broadcasting students or staff without their permission;
- k. Harmful activities towards other students, including cyberbullying, online impersonation, etc
- l. Promoting, supporting or celebrating religion or religious institutions (i.e. proselytizing of a religious belief);
- m. Taking part in political activities;
- n. Personal gain, commercial solicitation or compensation of any kind;
- o. Any activity that is in violation of FUHSD student code of conduct, school policy, or any local, state or federal law.
- p. Sharing their own or other students personal information, such as address or phone number, in any electronic medium.
- q. Students using electronic devices that connect to non-district networks are still subject to the Acceptable Use Policy.

5. No Expectation of Privacy

The district provides the network system, e-mail and Internet access as a tool for education and research in support of the district's mission. The district reserves the right to monitor, inspect, copy, review and store, without prior notice, information about the content and usage of any student's account if it is believed that policies, regulations or guidelines regarding technology use have been violated.

The district reserves the right to disclose any electronic message to law enforcement officials or third parties as appropriate. All electronic information is subject to the public records disclosure laws of the State of California.

6. Disruptive Activity

Students should not intentionally interfere with the performance of the Districts network or intentionally damage any District technology resources.

7. Unauthorized Networks

Students may not create unauthorized wireless networks to access FUHSDs network. This includes establishing wireless access points, wireless routers and open networks on personal devices.

8. Use of Personal Electronic Devices

Schools currently address the appropriate use of personal electronics (non-computing) in student handbooks and code of conducts. Laptops, tablets or other computing devices, may be used in classrooms when authorized by the teacher. Use of any cameras, including those in electronic or computing devices, to photograph people without their written permission is prohibited. The district is in no way responsible for any kind of loss, damage or technical support of personal devices.

9. Archive and Backup

FUHSD assumes no responsibility for the storage and safety of student files. Any files stored on local PC hard drives or other non-networked storage media (flash drives, memory cards, CD/DVD, etc.) are the responsibility of the individual user to safeguard.

10. Consequences of Inappropriate Use

Students who misuse FUHSD’s technology resources will be subject to discipline which may include loss of access to FUHSD technology resources and/or other appropriate disciplinary or legal action in accordance with the Student Code of Conduct and applicable laws.

Approved: Date

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STUDENT

I have read and do understand the school district policies relating to Internet safety and responsible use of the school district's telecommunication systems and agree to abide by them. I further understand that any violation of the policies is unethical and may constitute a violation of law. Should I commit any violation my access privileges may be limited, suspended, or revoked. In addition, I understand that school disciplinary action may be taken and/or appropriate legal action may be taken.

Student's Full Name (please print)

Student's Signature

Date (M/D/YY)

PARENT OR LEGAL GUARDIAN *(Parent or Legal Guardian should complete this portion if the student is **not** age 18 or older)*

As the parent or legal guardian of this student I have read the school division policies relating to Internet safety and responsible use of the school district's telecommunication systems. I understand that this access is designed for educational purposes. However, I also understand that it is impossible for the school division to restrict access to all controversial materials, and I will not hold the school district or its employees or agents responsible for materials acquired on the Internet or through these systems. I hereby give permission to issue an account for my child, allow him/her to use these telecommunication systems and certify that the information contained on this form is correct.

Parent or Legal Guardian's Full Name (please print)

Parent or Legal Guardian's Signature

Date

NOTE: Please return this signed form back to your child's school. You do not have to return the policy statement. The policy statement may be retained for your information and reference.