

Community Trustee Area Districting (CTAD) Committee

589 W. Fremont Ave., Sunnyvale, CA 94087

www.fuhsd.org/ctad

Regular Meeting Minutes

Monday, November 27, 2023

District Office

1. Call to Order

The meeting was called to order at 6:02 p.m.

Attendee Name	Present	Absent	Late	Arrived
Wesley Chen	X			
Alan Dowdell	X			
J.R. Fruen	X			
David Fung	X			
Angela Hixson	X			
Sid Jain	X			
Doug Kunz	X			
Rommy Kushner	X			
Chemba Ranganathan	X			
Kei Sato	X			
Heidy Patricia Suarez Espinosa	X			
Bill Wilson	X			
Julia Zhao	X			
Taek Kim (Student)	X			
Kashish Mittal (Student)	X			
Sehej Singh (Student)	X			

2. Welcome and CTAD Committee Overview

Superintendent Graham Clark made welcoming remarks to the committee and thanked the members for their willingness to serve the district in this process. FUHSD staff member Melisa Wonch reviewed the agenda for the evening.

3. Communications

3.1 Public Communications: No members of the public wished to comment.

4. Committee Member Introductions

District staff, legal counsel William Tunick and district consultant Carolyn Scholl introduced themselves and their role as related to the CTAD committee. Committee members introduced themselves.

5. Brown Act and California Public Records Act

5.1 Training on the Brown Act – Open Meeting Laws

William Tunick, legal counsel for FUHSD, reviewed the Brown Act and its requirements as related to the committee. He shared that a new law, AB 764, has applied the Brown Act to committees that are working on districting under the California Voting Rights Act (CVRA). He shared that the Brown Act does not require formal parliamentary procedures, and for the work of this committee more informal procedures are allowable and possibly preferred. He shared that for purposes of the CTAD, the student members will not count towards quorum, following the current practice on the FUHSD Board of Trustees.

5.2 Summary of the California Public Records Act

William Tunick reviewed the California Public Records Act (CPRA) and shared that the work of the committee, as district business, is subject to public disclosure under the CPRA. He explained that committee business conducted on personal devices and in personal accounts is also subject to the CPRA.

6. By-Trustee Area Transition Process

6.1 Overview of Districting Process

William Tunick reviewed the timeline of the districting process beginning in March 2023 to present and through to the anticipated completion of the process, with the goal of implementing the new trustee areas beginning with the November 2024 election. He reviewed the mechanics of map development.

6.2 Introduction to Districting Criteria

William Tunick reviewed the legal requirements for developing trustee areas, including population balance. He stated that maps must comply with the Federal Voting Rights Act. The AB 764 criteria (contiguous, maintain communities of interest, city/census designated places, natural/artificial boundaries and compactness) give an order of priority for these criteria. He shared that communities of interest can have a broad definition. The law now requires that maps are not drawn to favor incumbents.

6.3 Review Committee's Purpose and Deliverables

William Tunick reviewed the Board of Trustees charge to the committee, which is to provide 3-5 focus maps that best represent the focus areas of the community and to provide a recommendation for sequencing the seats for election dates.

- The committee took a brief recess at 7:08 p.m. and reconvened at 7:15 p.m. -

7. **Committee Process**

7.1 Review Committee's Objectives of Expanding Community Outreach, Increasing Community Input, and Synthesizing Feedback

Melisa Wonch reviewed the committee objectives, which include expanding community outreach, increasing input from the community, and synthesizing feedback.

7.2 Discuss Committee Meeting Norms

Melisa Wonch reviewed the proposed committee meeting norms, which are based on the FUHSD Board of Trustees norms. She gave the committee members a few minutes to review the proposed norms and suggest any additions or changes. There were no suggestions for changes and the committee agreed to be committed to these norms moving forward.

7.3 Consider Process for Selecting a Committee Chair and Vice Chair

Melisa Wonch reviewed the process for appointing a Committee Chair and Vice Chair. A question was asked about whether a student could submit themselves for consideration as committee chair or vice chair, and William Tunick stated that they could. Melisa Wonch shared that the role of the chair and vice chair would include working with staff

on the meeting agendas, running the meeting and keeping the committee on task in their work.

7.4 Provide Overview for Reviewing Community Input

Melisa Wonch reviewed the current ways that community members can provide input, including the district survey, email, in-person and through the mapping software.

8. Mapping Introduction

8.1 Application of Districting Criteria

District consultant Carolyn Scholl reviewed the mapping criteria, which was previously shared by William Tunick. She and Melisa Wonch shared that the four original map scenarios provided by the district consultant are a starting point for the community. There was a question about whether the committee will have to review maps to determine if they are legally compliant. Carolyn Scholl clarified that she would be reviewing maps for compliance.

8.2 Share Map Scenario: Utilizing School Boundaries (Not Legally Permissible)

Carolyn Scholl reviewed a draft map scenario utilizing the current school boundaries, which was created in an effort to address input from the community requesting such a map. She shared why using the exact school boundaries for a trustee area map would not be legally compliant. The variance on this map between the five areas is 124.6%. A map must have less than 10% variance between the trustee areas to be compliant.

8.3 Share Map Scenarios: 1-4 (Presented at Map Hearing on Oct. 17, 2023)

Carolyn Scholl reviewed the four draft map scenarios and accompanying data that was presented to the public at the first map hearing on Oct. 17. There was discussion about the various protected classes within our District. Carolyn Scholl shared that while there is not a large enough Hispanic population within the district for it to constitute a majority in any single trustee area, in draft map scenarios 2, 3 and 4 the Hispanic population has been maximized to the greatest extent possible.

8.4 Share Map Scenario: Community Map Titled “Map 5”

Carolyn Scholl shared that this is one of the first community submitted maps. She shared that this is not legally compliant because it has a population variance of over 100%. Staff shared that the committee can work with parts of our communities to take maps that are not compliant and see if we can find a way to still achieve some of the same objectives of that community in a different map that would meet all the legal requirements.

8.5 Provide Training on Maptitude – Community Districting Mapping Software

Carolyn Scholl provided a brief training on the Maptitude software. There were some technical issues during the training and staff will follow up to address those.

9. Adjournment

Superintendent Clark made some closing remarks and thanked the committee for their time. The meeting was adjourned at 8:55 p.m.