FREMONT UNION HIGH SCHOOL DISTRICT SURPLUS TEXTBOOK FORM

Instructions: In order to surplus/dispose of any textbooks and/or instructional materials, you must first complete this form. Be sure to use a new row for each title or version. Once you have completed this form, pack all of the materials into boxes, being sure to label each box with the School Name, Department and "Surplus Textbooks." Deliver all boxes and forms to the District Office Facilities/Maint. Department.

| Date: | Site: | | Dept.: | Room/Location | on: |
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| Approvals: | | | | | |
| Dept. Chair: | Signature | Date | Principal: | Signature | Date |